

JAFARI LAW GROUP[®], INC.
A Professional Corporation

18201 Von Karman Ave., Suite 1190
Irvine, CA 92612
Telephone – (949) 362-0100
www.jafarilawgroup.com

Employment Law Questionnaire

Thank you for contacting our office for potential representation in your case. For efficiency and to better assist you regarding your specific issues, please provide us with the following requested information. The information you provide to us is strictly confidential. One of our attorneys will then personally review the information and our office will contact you.

Personal Information

1. How did you find us?
2. Today's Date
3. Full legal name as it appears on driver's license or passport
 - a. First
 - b. Middle
 - c. Last
4. Gender
5. Personal Contact Numbers
 - a. Mobile Phone
 - b. Home Phone:
6. Personal Email
7. Residence Address
8. Birthdate
9. Have you filed any lawsuits in the past? Y N
 - a. What kind of lawsuits?

Employment Information

10. Name of employer against whom you wish to seek legal action
11. Employer's address
12. How many employees does your employer employ?

13. How many locations does your employer have?
14. Position(s) you held, rate of pay (or salary), and duties, beginning with the most recent
- | | | |
|----|----------|-----|
| a. | Position | Pay |
| | Duties | |
| b. | Position | Pay |
| | Duties | |
| c. | Position | Pay |
| | Duties | |
15. Start date of employment
16. End date of employment
17. Were you terminated, did you resign, or are you still employed?
18. Date of termination/resignation
19. When did the events that led you to contact us take place?
20. Have you filed a complaint with a governmental agency? Y N
- a. If so, what is your filing status? (under investigation, you have a right-to-sue letter, etc.)?
21. Did you sign any documents upon discharge? Y N
- a. If so, what was the title of the document?
22. Have you contacted another attorney in regard to this matter? Y N
- a. Attorney's Name & Law Firm

Wage and Hour Information

23. Were you denied overtime pay or other wages? Y N
24. Were you denied your final paycheck? Y N
25. Were you denied rest breaks? Y N
26. Were you denied meal breaks? Y N
27. Were you relieved of all duties during meal breaks? Y N

Your Description of Events

Describe what happened at your place of employment that cause you to seek legal action. Also, if you would like to further explain any of the questions above, note the number that you are referring to and provide further details.